

TUESDAY, JANUARY 24, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 24, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from January 17, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 25, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$98,586.85 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 25, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$362,382.38 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

\$50.00 – 101.1105.5703 – Contingencies – Treasurer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$50.00 – 101.1105.5703 – Contingencies – Treasurer

TO

101.1105.5610 – Motor Vehicle Tax Interest – Treasurer

\$100,000.00 – 201.3007.5506 – ALGT Fund Contract Projects – Engineer

TO

201.3007.5401 – ALGT Fund Contract Services - Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for FUND TRANSFER:

\$394,802.00 – 101.1105.5720 – Fairgrounds Debt Transfers Out – Commissioners

TO

325.0000.4901 – Transfer In Debt Fund – Commissioners

\$10,539.98 – 101.1105.5610 – Motor Vehicle Tax Interest – Treasurer

TO

202.0000.4706 – Motor Vehicle Tax Interest – Treasurer

\$15,000.00 – 101.1105.5717 – GIS County Share – Auditor

TO

903.0000.4530 – GIS Contract – Auditor

\$3,136.01 – 651.6050.5701 – Transfer Unclaimed Funds – Auditor

TO

101.0000.4997 – Transfer In Unclaimed Funds – Auditor

\$143,506.00 – JFS Transfer Mandated Share – JFS

TO

206.0000.4902 – JFS Transfer Mandate Share – JFS

\$366,065.25 – 101.5005.5401 – Childrens Services – JFS

TO

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207.0000.4901 – County Maintenance of Children – JFS

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Item:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for NEW LINE ITEM:

235.0000.4580 – E911 City of Circleville – Commissioners

235.2002.5976 – Other Expenses City of Circleville - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Presentation – Sunrise Rotary Club and Petroleum Pipeline Training
- Next week Disaster Recovery Workshop and Police Chief Meeting
- General Information
 - Working with PCSO on fire run cards –Waiting for SO to implement.
 - Working with law enforcement and MARCS to create a standardized radio system template – MARCS evaluating current setup
 - Planning stages for development of a county critical incident debrief team.
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - PCSO fiber connection conversion – Waiting on installation timeline
 - Developing a law enforcement mutual aid pact for consideration county-wide. No response from LE.
 - Developing a model for School Safety Plans – Letter to Ohio School Safety Commission.
 - Review of the County Emergency Operations Plan - received State review documents. Editing underway.
 - EMA inventory audit – inventory of office space 1/19/23 excepting for Tom’s radios.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement approved. Developing specifications for equipment purchase.
- Issues requiring Commissioners Support/Notification:
 - MOU for Siren Maintenance.
 - Unknown if an MOU exists for EMA dues.

**In the Matter of
Report Provided by Ron Custer:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer informed that adoptions have been steady with the help of an individual taking photos of the dogs.
- The homeowner that lives on Cox Road with a high number of dogs will not return phone calls. Mr. Custer wants to help with the situation and population. The dogs can be spayed or neutered. Mr. Custer will try again today to reach out to the owner.
- Maintenance is upgrading the lighting over the kennels to make the facility brighter.

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In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Mr. Adkins addressed the Critical findings and most of the sever findings from elastic.
- Walk through with IPS. Then another with Ohio Concrete.
- Carlton and Eric have been assisting with the basement cleanup at the SO.
- IT is setting up a desktop for Tom at the EOC and another for the Title Department.
- Central Square finally made the needed changes to their equipment and we're ready to complete the final migration piece for the Dispatch equipment at the SO.
- Incomplete KnowBe4 training has gone from 16 to 2.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed this week.
- No current auction items listed on Govedeals.com. Mr. Rogols met with the Sheriff and staff during the cleanout of the garage bays and there were multiple items photographed for listing on Govedeals. Large toolbox and car lift transferred to maintenance.
- Two new hire packets were sent out (JFS and Prosecutor's Office). A total of three new hire packets were handed out year-to-date. The part-time and full-time custodial positions are still posted.
- The issuance of new health insurance cards was completed this week, currently no issues. There are issues with Met Life and HAS. Wilson Partners is contacting Met Life. No report of deductions, Lisa to withhold last years figures for employees. No information on Key Bank yet. Mr. Rogols is to have a meeting today with Matt. Letter received from Anthem apologizing for the error with health insurance ID cards. CEBCO to discuss at next week's meeting.
- Mr. Rogols provided an updated 2022 Township Commercial Fee Reimbursement for review.
- Mr. Rogols provided a maintenance update.
 - Generators: Continue to work with Columbia Gas. Pending calculation of existing gas line (2million). Very least new meter to be installed. Fencing around the PDI generator is complete.
 - Engineer's Office roof/ courthouse roof: Durable Slate inspected Monday, January 17th. Summarize quotes for repair and replacement quotes pending. One Red Slate inspected last week, and quote is pending.
 - State elevator inspections: Engineer's handicap repaired by Elevator Solutions (batteries and fuse), certificate received.
 - Courthouse back flow: Repairs date postponed till Tuesday, January 31st. Meeting with April and contractor tomorrow.
 - Courthouse fire alarm drilling quote received (\$2,200) basement wiring.
 - Fairgrounds: Von Cremeans requested two additional cameras at the barn parameters. IPS preparing quote. Fair Board to cover cost. ServPro removed drywall damaged from the water in Heritage Hall. Water pooled on metal framing. Mr. Cremenas contacted the plumber for water repair to toilets and showers. Mr. Rogols had a discussion with Mr. Cremeans yesterday, events are still being held with fans and etc. (4-H advisors meeting and dance). IPS quote on server replacement is \$15,000, filed with insurance.
 - Mr. Rogols attended Leadership session last Friday (first session).

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: February 14th Agenda
- Outstanding Plats:
 - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
- Lot Splits:

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- Approved 2 lot splits in the last week, 7 open applications currently.
- CDBG:
 - Request for Release of Funds (RROF) for the following projects:
 - PY 2022 Allocation Grant – Williamsport Water Tower Improvements -- \$142,200
 - 2022 Critical Infrastructure Grant – Village of Tarlton -- \$470,000 total
 - Change Order for 2020 Critical Infrastructure Grant in Williamsport. Change order requests an increase to the contract price of \$1,750 due to connections discovered in the field that requires repair. Total contract price would be \$315,086.00
 - Amendment to the PY 2020 Allocation Grant: Adding a six (6) month extension to the Darbyville Paving Project. New deadline will be 10/31/2023. (\$46,300) allocated to the project
- Scioto Township Zoning Inspector: Ron Jahn (newly appointed)

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Sheriff Hafey reported that car #65-20 (Ford Explorer) was officially totaled by the insurance company. Working with the insurance company to see what we will get for the car.
- The Sheriff's Office is commencing basement cleaning this week. A dumpster was delivered this morning. They are working with Marc Rogols to begin listing items on Govedeals. Chief Brown is working with Robert Adkins, IT Department, to dispose of computer equipment free of charge through a separate company.
- They are receiving two OSP 2017 Harley Davison Motorcycles for ceremonial purposes. They can be utilized for law enforcement as well. The units are already equipped but will be wrapped black once received.
- Mental Health decals have been added to Corporal Levi Freeman's cruiser which provide mental health resources for facilities/helplines. Corporal Freeman is one of the liaisons to the ADAMH board and has been a big advocate of the CIT training. There will be a media presentation next Tuesday at 1:00.

In the Matter of
Executive Session:

At 10:15 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Angela Karr, Clerk, Sheriff Hafey and Chief Deputy James Brown, Pickaway County Sheriff's Office were in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:26 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

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In the Matter of
Out of County Travel Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of October 2022, at the total probable cost \$2,041.90. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Allocation of November 2022 Sales Tax Collections:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the November 2022 Sales Tax collections in the following manner:

\$52,900.70 to 401.0000.4121 – Capital Fund
\$1,269,615.65 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Annexation Petition Filed for the Type II
Annexation of 345.335 +/- Acres of Scioto Township
Into the Village of Commercial Point for
S & G Commercial Point, Ltd., Michael E. Struckman:

As the first official act related to a Type II Annexation petition filed for the annexation 345.335 +/- acres of Scioto Township into the Village of Commercial Point, the commissioners' clerk informed them that the petition was filed on Friday, January 20, 2023, and is hereby entered upon the Pickaway County Commissioners' Journal #67, pages dated January 24, 2023. Agent for the petitioners is Thomas L. Hart, Painter & Associates, 5029 Cemetery Road, Hilliard, Ohio 43026. In the initial review of the annexation petition, all necessary documents appear to have been to be submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Commercial Point that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Scioto Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

The Annexation has been placed as a 10:30 a.m. agenda item on the commissioners' February 28, 2023, regular meeting day schedule.

In the Matter of
Soil and Water Conservation District Quarterly Update:

Tawn Seimer and Brad Hughes, Soil and Water Conservation District, met with the Commissioners to provide an update of fourth quarter.

Administrative

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Mrs. Seimer prepared and informed staff on the new county insurance program with CEBCO. SWCD received funds of \$1,862.00 from the Pumpkin Show parking lot for their memorial scholarship fund. Mrs. Seimer attended administrative training with Auditor of State representative for web site reporting, accounting requirements and sales tax review. Mrs. Seimer and Katerina Sharp attended the end-of-year Meeting with the County Auditor's Office and Mental Health First Aid training in Ross County. Mrs. Seimer, Miss Sharp and board members, Brian and Dewey met with Jan Shannon of PCCF on the Inspiration Station Project. Mrs. Seimer and Miss Sharp attended the end-of-year Budget Meeting on December 6th and Mrs. Seimer performed end-of-year employee evaluations with staff to prepare reports for employee evaluations with the Board.

Education/ Outreach

The 2022 Annual Report is complete. SWCD completed 44 classroom programs with 1,021 students. Provided 800 copies of the Farm-to- Table children's book to all 1st grade students in Pickaway County. SWCD attended the Pickaway County Farm Bureau meeting, an FFA Ag Advisory meeting and other partnership agency meetings. The January e-newsletter was emailed out at the beginning of the month to 1,881 people. A total of 2,564 people received a printed newsletter. The 2023 tree seedling sale deadline is February 9, 2023 and the 2023 fish fingerling sale deadline is March 15, 2023.

Technical

Technicians worked on twenty-nine CRP grassed waterway projects on county farms, all in various stages of progress/ completion. Completed four re-enrolled CRP contracts, had one drill rental, assisted with one ditch petition, worked one road access project and one animal waste structure. SWCD assisted with one pond assist/ evaluation for county landowners, nine drainage complaints/ land evaluations for county landowners and completed three technical training courses. There were no pollution abatements. SWCD and NRCS staff attended the CREP Media Event for Pickaway and Ross County.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed the backflow preventer quote for the sewer repair at the jail.
- The Memorial Hall Window Project, Phase III bid opening is next week. Three contractors expected to bid.
- Ms. Dengler discussed end of year final numbers (slippage, carryover etc.).

**In the Matter of
Resolution Approving Pickaway County Senior Center
Refrigerator Replacement with American Rescue Plan Act Funds:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-012423-7

Pickaway County Senior Center – Refrigerator replacement

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO *In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution*

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No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to purchase a 2 door reach in top mount compressor turbo air refrigerator for the Pickaway County Senior Center at the cost of \$5122.48.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$5122.48.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Job and Family Services Update:**

Nick Tatman, JFS Director, met with the Commissioners to provide an update. Mr. Tatman explained they have started the hybrid work option and it seems to be working out well. Some employees opted to have the schedule while other chose to keep their normal schedule. The work is being monitored and if the hybrid system is abused it will be addressed and the employee can be brought back into working in the office. Ohio Department Job and Family Services Director Matt Damschroder will be visiting the agency on January 27, 2023, from 9:45a.m. to 1:00 p.m. to evaluate the agency. Mr. Tatman suggested Mr. Damschroder to visit Teays Valley Friday to see Real Money Real World being put on by Pickaway WORKS.

Public Assistance OMJ Snap households will be returning to their pre-pandemic allotments beginning March 2023. Those individuals who were receiving the maximum allotment of Food Assistance will return to the eligible amounts. It is anticipated that the Medicaid continuous enrollment requirements will expire on April 30, 2023. Those individuals who are not eligible for Medicaid services would lose their Medicaid eligibility May 2023. OMJ will be having a job fair February 9, 2023 from 4:00 p.m. to 7:00 p.m. at the agency. The Pickaway County Chamber will also be in attendance.

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Social Services Child welfare workers and supervisors have received their first PCSA workforce grant allocation. Agency has purchased two new vehicles from Coughlin Automotive. HB 45 was signed into law by Governor DeWine on January 6th. The law creates three tier grants for those family's adopting children after January 1, 2023. The purpose of this grant it to encourage more adoptions in the state. Pickaway County had 7 adoptions om 2022 with four in December. There are currently 39 kids in care. Mr. Tatman is scheduled January 25th to meet with Judge Harsha and Judge Benson from Ross County to discuss possible Multi-County Guardianship Service Board on January 25th for the Adult Protective Population. Amy Hoar has been promoted to Child Welfare Manager. There is now an opening in child welfare for a child welfare caseworker and a customer service worker.

In the Matter of
Community Development Block Grant
Request for Release of Funds and Certification
For Federally Funded State Projects:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign the Request for Release of Funds and Certification for Federally Funded State Projects for the CDBG Allocation Grant (Williamsport Water Tower \$142,200) and Critical Infrastructure (Tarlton Street Reconstruction \$470,000).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
2020 Amended Scope of Work and Budget:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign the 2020 CDBG Amended Scope of Work and Budget to extend the allocation project by allowing a six-month extension to October 31, 2023 to finish the Darbyville Paving Project

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
Change Order from Darby Creek Excavating for the
Village of Williamsport PY2020 Critical Infrastructure Project:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign the CDBG Change Order for the PY20 Critical Infrastructure, Village of Williamsport Project. Contract price increase reflects connections discovered in the field storm repairs of 6" and smaller storm pipe at \$35.00 LF. Increase of \$1,750.00 to make a contract total of \$315,086.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Auditor's Monthly Review:

Melissa Betz, Auditor, met with the Commissioners to provide end-of-month report for the month of December 2022. This morning the general fund balance was \$13,065,545.38. The new year balance started at \$14,007,336.21. There have not been many receipts this month, but the sales tax was at its highest. A lot of revenues did exceed, and conveyance is at the highest. Mr. Betz expressed that 2022 was a good year for the county. Rocky Pipeline did file another appeal. Data Collectors are out in the county performing appraisals on every home.

In the Matter of
Executive Session:

At 11:35 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator in attendance, Melissa Betz, Auditor and Angela Karr, Clerk.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:50 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Transportation Improvement District Board Meeting:

Present members:

Chris Mullin, County Engineer, Ryan Scribner and Jenna Wood, Pickaway Progress Partners, Jamie Beier Grant and Tim Biggam, Montrose Groupe, Joe Allen, Village of South Bloomfield Administrator, Craig Stevenson, Stevenson & Harrel Engineering, Tim McGinnis, Planning & Development.

In the Matter of
Acceptance of Resignation of
Clerk of Courts, James Dean:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to accept the resignation of James Dean as Clerk of Courts effective January 29, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Approval of the New Fee Schedule for
Pickaway County Dog Shelter:

After the discussion, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the new Fee Schedule for the Pickaway County Dog Shelter. Fees reflect an increase in adoption rates and boarding rate. Fee schedule shall become effective January 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval of the Pickaway County
Kennel Attendant Position Job Description
For the Pickaway County Dog Shelter:

After the discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the job description for the Kennel Attendant at the Pickaway County Dog Shelter. The Kennel Attendant is a classified, FLSA Non-exempt, full-time position under the Dog Shelter/Commissioner's Office division. Kennel Attendant shall report to the County Chief Dog Warden.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending January 21, 2023.

A total of \$741 was reported being collected as follows: \$150 in adoptions; \$210 dog license; \$75 in kennel license; \$5 in additional kennel license; \$25 in redemptions; \$120 in boarding revenue and \$156 in private donations.

Three (3) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk